

KIDSGROVE TOWN COUNCIL

Minutes of the Town Council Meeting held at the Town Hall, Kidsgrove on Thursday 17th November, 2016 at 7pm in the Chairman's Room

Present: Councillor Allport, David, Chairman

Councillors:	Burgess, Silvia	Dillon, Laura	Owen, Jason
	Burnett, Gill	Sylvia Dymond	Pickup, Sarah
	Cartwright, Amanda	Jukes, Victor	Salt, Nicola
	Cartwright, Holly	Locke, Geoff	Stubbs, Mike
		Mannion, Monica	Waring, Paul

Business Development Officer – Kristian Oakes

Minute Taker - Sue Ball

55. **Apologies and reasons for absence** were received from Councillors:

Cliff Daniel	Duffy, Christine [Work]
Robinson, Kyle [Holiday]	Williams, Brenda
Absent without Apology - Oakley, Stacey	

56. **Declarations of Interest**

Councillors G Locke & P Waring – Go Kidsgrove

Councillor G Locke – The Kings School

Councillor S Burgess – NuLBC Grants Assessment Panel

Minutes and Progress Reports

57. **Town Council Meeting 20th October 2016**

Min.43 Pg.2 third from final paragraph to be removed starting “It was generally....

Min.49 wording change from “resignation” to “registration”.

RESOLVED - that the minutes, subject to the above amendments, be approved as a true and accurate record of the meeting. The Chair duly signed the Minutes

Progress Report

The following updates were given:-

- Min.[43 - Cllr Dymond advised that more lights have been purchased for the Town Hall and the Butt Lane Tree.
- Min.47 - Cllr A Cartwright advised that the A34 road works at Talke will finish on 18th November and the road will be fully reopened again until after the Christmas Period.
- Min.48 - Cllr A cartwright reported that the soap dispensers and paper towels had now been purchased awaiting fitting to the walls.
- Min.51 - The Chair of Personnel advised that 4 applicants were to be interviewed on the 19th November for the Town Clerk's position.
- Min.52 Reginald Mitchell Peace Garden Cllr Dymond informed Members that the site has now been cleared.

Min.54 - Cllr Jukes asked if all Members had received the document "Protocol for dealing with unauthorised Gypsy & Travellers" and referred to the content in relation to incidents within his Ward of Newchapel.

58. Events & Marketing Committee 20th October 2016

Resolved that the minutes be approved as a true and accurate record

59. Minutes of the Finance & General Purposes Committee held on 10th November 2016

Cllr Waring gave belated apologies due to working late and Office closed so unable to send his apologies. The Business Development Officer was in attendance and to be included.

RESOLVED – that the minutes, subject to the above amendments, be approved as a true and accurate record

Progress Report

- Cllr Burnett advised that the 1940's Event had raised £749 for Cancer Research and to be noted that this was a charitable event.

60. Events & Marketing Committee 15th November 2016

RESOLVED – that the minutes be approved as a true and accurate record

Progress Report

- Cllr A Cartwright expressed the need for a "Santa" and Cllr Owen offered to take on this role.
- Donations for the Mayor's Charity raffle prizes for the New Year's Eve event are required.

61. Finance

- a. The bank reconciliation statements to 31st October 2016 were received.
- b. The Receipts & Payments to 31st October were received
- c. The Schedule of Payment to 31st October 2016 were received
- d. The Budget Updates to 31st October, 2016 were received

The following items were discussed:-

- Cllr Jukes raised the HMRC payment for October
- Cllr Waring asked about the allocation of expenses payments
- Cllr Jukes referred to budget headings 4000 and 4066 to which the Chair of Finance responded referring to the proposed virement of monies to balance these budget headings.

RESOLVED – that items a, b, c and d be approved and that the budget headings 4000 and 4066 be combined into one under the 4000 budget heading.

62. Budget Requests 2017/18

The Chair of Finance asked Members for any budget requests they have for next year's budget preparations to be sent into the Office, together with their costings in order for them to be considered within the 2017/18 budget process. Members were informed of the possible reduction/loss of the S136 grant which will have serious consequences on the budget.

63. Planning Applications

NO	Application No. Date for views	Name of Applicant Site Address	Proposed Development	Comments
1	16/00882/FUL 21 st November	Mr Vernon Goodwin 133 High Street Harriseahead	Rear extension and replacement garage	No Comment
2	16/00888/FUL 24 th November	Mrs Jacqueline Moini Bee Jay Discounts 9-11 King Street Kidsgrove	Change of use of:- Ground Floor – subdivision of existing Class 1 shop to provide 2 – A1 shops. First and Second Floors to provide 4 – one bed and 3 – two bed residential flats and external alterations.	No Comment
3	16/00898/FUL 24 th November	Mr Mark Hopkins Garden of 141 Church Street Butt Lane	Proposed new detached dormer bungalow	No Comment
4	16/00906/OUT 25 th November 2016	Mr Michael Beckensall 125 Mow Cop Road Mow Cop	Outline planning for detached bungalow in garden area	No Comment
5	16/00909/FUL 29 th November	Kapelad Limited Units 53 & 54 Freeport Shopping Mall Pitt Lane Talke	Change of use from Class A1 {Shops} to Class A3 [Restaurant and Café]	No Comment
6	16/00912/FUL 2 nd December	Miss M Maxwell 21 Oldcott Crescent Kidsgrove	Two storey side and single rear extensions together with rear out building	No Comment
7	16/00889/FUL 2 nd December	Mr Michael Hall 18 Queen Street Kidsgrove	Single storey side extension	No Comment

With regard to item 4 the Chair referred to the Town Council's role as a consultee on planning applications following suggestions from Cllr Jukes that this application be approved. These were quickly refuted by Cllr Stubbs who expressed concern this would be setting a precedence. Members voted For –1 Against -8 and 5 abstentions the Item for be approved

64. Community Chest Applications

The Community Chest Applications, referred for approval from the F & GP Committee were considered and:-

RESOLVED - That the applications be recommended for:-

- a. Go-Kidsgrove Approval of £800 for Christmas Lights**
- b. Crown Bank Allotments – Approval of £800 for Communal paths and disabled access**

65. Victoria Hall Registration

CLlr Jukes advised that he had met with the BDO on the two proposals. The BDO tabled a document from our Solicitor for Members consideration of these two options. CLlr Jukes suggested a third option but as no documentation had been presented to substantiate this. CLrs S Dymond and S Pickup have met with John Sellgren who also agrees that this needs sorting. CLlr Waring suggested we put a time constraint for completion of this. The BDO referred to the access for shared utility services which requires further negotiation and included in the contract. Proposed by CLlr S Dymond / Seconded by CLlr A Cartwright – voted 14 in favour and 1 against:-

RESOLVED - That the increase in legal costs from £1600 as agreed in Dec. 2016 to £2000 be approved and that the BDO be given delegated authority to deal with the Solicitor in negotiating the utility services and time constraints for registering this within a 3 month timescale. The BDO to liaise/update the Chair throughout the process and report back to the Town Council.

66. Website

CLlr Waring raised questions regarding the updating of the new website and how long it has been inoperative. Members were advised that the website has been produced by Alpha Business Systems and is being updated by the BDO. Discussion followed on various problems currently being encountered and it was:

RESOLVED - That a meeting be arranged with Alpha Business and the BDO to discuss the issues of the content not being uploaded onto the site and to bring this to a prompt and satisfactory resolution.

67. Parish Council Forum

A letter received from John Sellgren at NuLBC, previously circulated, was considered with regard to the sharing of the role of clerking for the Parish Council Forum by all Parish/Town Councils within the Borough. This is being suggested as a cost sharing exercise. CLlr Stubbs offered his services in this area, it was proposed by CLlr Allport / Seconded by CLlr Dymond:-

RESOLVED - That CLlr Stubbs be our representative in the interim and to support the new Town Clerk in taking on this role in due course.

68. BT Community Group Fibre Partnerships

The Chair referred to the letter from Matt Lloyd regarding match funding available to assist communities in obtaining better fibre communications. Due to the financial implications it was:-

RESOLVED - that this item be passed to the 2017/18 Draft Budget Meeting.

69. BT Public Pay Phones Removal Consultation

The BDO advised Members of the work undertaken looking at using these for defibrillator use. This will require clarification for security purposes and a document was circulated by the BDO for Members consideration. Cllr Pickup suggested we look at the phone box at Oldcot Crescent which we own.

RESOLVED - That this item be deferred to the next F & GP Committee for further consideration.

70. Reports and Correspondence

- a. SPCA – AGM 5/12/16 – Cllr Burgess will be attended as the Town Council Representative.
- b. Open Space & Green Infrastructure Strategy Consultation – received for Members information
- c. Community Council of Staffordshire Smart Meters - – received for Members information
- d. Staffs Pension Fund 2016 Valuations Reports & Funding Strategy - – received for Members information
- e. Staffs CC Highways/Pothole Updates - – received for Members information
- f. Community Governance Review – letter from John Sellgren re. Ward changes - – received for Members information

71. Announcements

Cllr Dymond produced the first draft document of the Kidsgrove Plan which is still ongoing but offered for Members to have a look at it.

CONFIDENTIAL ITEM

Confidential by virtue of paragraph 1 Part 1 of Schedule 12A of the Local Government Act 1972 and the Data Protection Act 1998

72. Lamb Street Allotment Site – Due to the confidential nature of this item it is minuted as a separate confidential item.

73. Date of Next Meeting

Thursday 15th December 2016 at 7pm – Chairman’s Room Kidsgrove Town Hall